QUICK GUIDE

Contact your representative

A short, polite email or call before the vote. Offices count every one.

Who

- **Ward councillor** and the **mayor** (city website: “find my councillor”).
- **Regional councillor** — police budget and regional services.
- **School trustee** — on your school board’s website.
- **MPP / MP** — oneglobalvoice.org/takeaction finds them by postal code.

What works

1. Say you live in their ward (neighbourhood or postal code).
2. One issue, one clear request, with the meeting date or item.
3. Use your own words — one personal sentence.
4. Calling? “I’m a resident of ward ___ and I ask the councillor to ___ on item ___.”
5. Follow up after the vote.

Sample email

> Subject: Please ___ on item ___ ([meeting], [date])
>
> Dear Councillor ___,
> I live in your ward (___).
> On [date], [committee/council] will consider ___. I ask you to ___ because ___.
> [One personal sentence.]
> Thank you. How do you plan to vote?
> ___ (name, postal code)

More details, samples and your city

Scan the code or visit:

oneglobalvoice.org/civic.php?topic=contact